



VANKLEEK HILL COLLEGIATE INSTITUTE

5814 Highway 34, P.O. Box 961, Vankleek Hill, Ontario K0B 1R0

Tel.: 613-678-2023 Fax: 1-855-496-0975 <http://vci.ucdsb.on.ca>

Trevor Wheeler

Principal/directeur

Erin O'Rourke

Vice Principal / directrice adjointe

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Dear Parent/Guardians:

All grade 9-12 final examinations for Semester 1 will be written from Friday, January 24, 2020 through to and including Wednesday, January 29, 2020. There will only be one exam on each day. Students will report to the exam room location for 8:00 am and exams will commence at 8:30. Students are expected to remain in the exam room for a minimum of one hour once the examination has commenced (i.e. 9:30 is the earliest they may depart the room).

Some courses do not have a formal exam as a culminating activity will be completed to meet the curriculum expectations. Your teen should be aware of which classes will not have a formal exam within the exam schedule. Courses **with** exams are attached. If your child is not writing a formal exam on the dates listed below, they are not required to be at school on that day; however, study rooms will be provided for students attending that day. The study rooms may be used to complete culminating activities, to study for exams, to complete credit rescue activities, or to receive extra support with undemonstrated curriculum expectations.

Buses will run on their regular schedule. A medical certificate will be required if a student misses an exam. Cafeteria/Food services will be provided during the examination period. Thursday, January 30 is an extra exam day, and Friday, January 31, 2020 is a P.A. Day for all students. In the event of an inclement weather day resulting in bus cancellations, the exam scheduled for that day will be postponed to the next scheduled exam day. All other exams would be moved one day. The first day of classes for semester two is Monday, February 03, 2020.

Throughout the exam period, bussed students will be picked up in the morning at their regular time and will return home at 2:10 pm. In place of regular class, beginning Friday, January 24, 2020, to Wednesday, January 29, 2020 students remaining at the school will be required to work in supervised study rooms once they have completed their exams, unless parents have made arrangements to have their child picked up or give permission for their child to leave the school. Please communicate with the school the date and time if your child is being picked up or has permission to leave following exams in the morning. The supervised study period will run from the completion of exams for that day until 2:10 pm.

For future reference please refer to the Vankleek Hill Collegiate Institute website <http://vci.ucdsb.on.ca> or the VCI Facebook page <https://www.facebook.com/@VankleekHillCI> for more information on the exam schedule.

Please contact the school at (613) 678-2023 should you have questions.

Respectfully,

Trevor Wheeler
Principal